



Oversight and Governance

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Chief Officer Appointments Panel

Friday 27 March 2020
10.00 am
Council House

Members:

Councillor Mrs Aspinall, Chair

Councillors Mrs Beer, Bowyer, Evans OBE, Lowry, Mrs Pengelly and P Smith.

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

Tracey Lee

Chief Executive

Chief Officer Appointments Panel

Agenda

1. Apologies

To receive apologies for non-attendance submitted by Panel Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on the agenda.

3. Minutes

(Pages 1 - 2)

The Panel will be asked to confirm the minutes of the meeting held on 21 February 2020.

4. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. Exempt Business

To consider passing a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

Part II (Private Meeting)

Agenda

Members of the Public to Note

That under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

6. Chief Officer Resourcing Update

Chief Officer Appointments Panel**Friday 21 February 2020****PRESENT:**

Councillor Mrs Aspinall, in the Chair.

Councillors Mrs Beer, Bowyer, Evans OBE, Lowry, Mrs Pengelly and P Smith.

Also in attendance: Kim Brown (Service Director for HR and OD), Tracey Lee (Chief Executive) and Amelia Boulter (Democratic Advisor).

The meeting started at 10.00 am and finished at 10.31 am.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

36. Declarations of Interest

There were no declarations of interest made by Members in accordance with the code of conduct.

37. Minutes

The Panel agreed the minutes of the meeting held on 19 and 20 December 2019 as a correct record.

38. Chair's Urgent Business

There were no items of Chair's urgent business.

39. Exempt Business

Agreed that under Section 100(4) of the Local Government Act 1972, to exclude the press and public from the meeting for the following item of business on the grounds that involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

40. Chief Officer Resourcing Update

Kim Brown (Service Director for HR and OD) provided the Panel with an update on the recruitment process of the Service Director for Finance and Service Director for Integrated Commissioning.

The Panel agreed -

- I. To note the timetable and progress on the recruitment of the interim Service Director for Finance.

2. To note the timetable and progress on the recruitment of the permanent Service Director for Finance.
3. To agree the extension of a current temporary appointment of the Service Director for Integrated Commissioning until 30 June 2020.

The Panel also agreed -

4. To explore how members engage with potential candidates and to build this into the assessment.
5. To establish a sub- group to prepare questions for the interview.

41. **Organisational Design Verbal Update**

Tracey Lee (Chief Executive) provided a verbal update on Organisational Design.

It was agreed that –

1. The report is circulated to members of the Chief Officer Appointment Panel.
2. To note the update.

(Kim Brown, Service Director for HR and OD was not present for this item).